

SINReM Student Agreement

International Master of Science in Sustainable and Innovative Natural Resource Management (SINReM)

This Agreement, drawn up for the SINReM programme, governs the relationship between:

Ghent University, representing the SINReM consortium

hereinafter referred to as «the Coordinating Organisation», represented by its Legal Representative: Prof. Dr. Ir. Rik Van de Walle, Rector, in this particular case represented by Prof. Dr. Ir. Gijs Du Laing, Coupure Links 653, 9000 Gent, Belgium,

and

Mr. /Ms. of

Hereinafter referred to as «the student».

It has been agreed as follows:

Article 1. Object

The Coordinator and the student undertake to carry out the activities referred to in this agreement, in the framework of the International Master of Science in Sustainable and Innovative Natural Resource Management (SINReM). This agreement, which all parties declare they have read and approved, governs the relationship between the parties and defines the rights and obligations associated with their participation in the above educational programme.

Article 2. Study programme

The SINReM study programme 2019 – 2021 starts September 2nd 2019 at Ghent University and ends with the solemn graduation ceremony on September 18th 2021 (or an alternative date assigned by Ghent University).

To fully and successfully complete the programme, the student needs to complete the entire mobility scheme, pass all the courses the student has registered for, successfully complete the internship obtain a minimum of 120 ECTS, and successfully defend the master thesis.

Upon a successful completion of the programme, the student will receive a joint diploma awarded by the consortium carrying the degree of *International Master of Science in Sustainable and Innovative Natural Resource Management*, accompanied by a joint diploma supplement, entitling the student to

bear the title of Master in Science. This joint diploma will also mention the second Swedish title *Naturvetenskaplig Masterexamen*, in order to comply with the Swedish legislation. The full mobility scheme is depicted in Fig. 2.1.

Year	Semester	Mobility
1	1	Ghent University (Week 1) "Introduction to the Circular Economy, Economics and Management of Natural Resources" 4 ECTS
		TU Freiberg (Week 2-5) "Problems and Innovations in the Process Chain of Rare Resources" 4 ECTS
		Ghent University (rest of semester) Mandatory courses 18 ECTS
	2	Uppsala University Mandatory courses (and 1 elective) 25 ECTS
Summer school		TU Freiberg "Resources Chemistry" 9 ECTS
2	3 & 4	Literature Study & Business Plan 5 ECTS Internship "Training in Industry" 10 ECTS Mobility of choice with specialisation Electives 15 ECTS Master thesis 30 ECTS

Fig. 2.1. The SINReM mobility scheme.

The official study programme is published by Ghent University (<http://www.studiegids.ugent.be>).

Detailed information concerning the choice of major, master thesis and internship will be provided prior or during the first semester at Ghent University.

Article 3. Obligations of SINReM consortium

The coordinator and the partner universities undertake to:

- award a joint diploma carrying the degree of ***international Master of Science in Sustainable and Innovative Natural Resource Management*** and also the Swedish degree ***Naturvetenskaplig Masterexamen*** upon successful completion of the study programme;
- provide a complete diploma supplement mentioning in detail the course units completed and the credits and grade obtained;
- fully recognise the academic programme proposed by the different universities as the official programme of the SINReM Master;
- take all measures necessary for the preparation, implementation and efficient operation of the studies;
- provide to the students following the SINReM programme with all the conditions and facilities included in the proposal, including offering assistance with (= providing information on) visas and permits, housing, coaching, an insurance scheme as provided by SINReM, a student handbook, student guides and advisors, counselling and monitoring services, access to libraries, a designated website providing all necessary information about the course etc.;
- assist the student to fulfil the administrative formalities required;
- provide, if, where and when possible, the students with logistical support to facilitate the mobility and installation to and in each of the partner universities;
- Provide the student with health insurance within the regular duration of the programme (24 months) or the duration of the programme according to the European minimum requirements.

Article 4. Obligations of the student

The undersigned student undertakes to:

- respect the discipline, guidelines and regulations imposed by the participating universities concerning courses, tasks, working hours, ECTS, mobility, the rules in force, and any other legal provisions in order to obtain the SINReM diploma;
- provide at any time in the process of application, study and thesis research, correct and timely information to the Coordinator pertaining to academic and administrative issues of interest to the proper management of the SINReM programme;
- attend and actively participate in the joint programme (lectures, seminars, training courses, etc.) in accordance with the relevant requirements;
- accept that attendance to classes is mandatory;
- deliver the expected outputs (examinations, projects, essays, publications, etc.) in accordance with the joint programme's requirements;
- obtain the expected performance results in order to be allowed to continue the SINReM programme;
- inform the Coordinator in advance if he/she wishes to withdraw from the programme;

The SINReM management board did not have any real expectations concerning the number and quality of scholars but rather specifically targeted high quality scholars via their network from target regions to contribute to the SINReM master programme all cooperations are currently in progress.

- pay the yearly tuition fee as described below.

Article 5. Tuition fee & other costs

Students are expected to pay the full yearly programme cost of SINReM for one year before the 15th of August preceding the start of the 1st academic year, before the 1st of September preceding the start of the 2nd academic year and before the 15th of October or the 15th of February preceding the start of any additional semester(s). Details for the payment will be provided at enrolment.

The payment of the programme cost covers tuition fees, institutional enrolments, insurance and the extra costs for organising the programme (including laboratory work and excursions, project and master thesis research). Costs related to participation in the elective language courses and other costs (e.g., costs related to internal mobility) are at the charge of the students. The student must cover travel, living and subsistence costs.

The student also takes notice of the insurance scheme coverage, and agrees that additional insurance aspects that may not be covered by this insurance are at his/her own expenses. Accompanying spouses and/or children can be covered by this insurance scheme at cost of the student, after having informed the coordination secretariat.

The programme cost is paid at Ghent University. The programme cost at all other partner universities will be divided based on the SINReM Consortium Agreement between all the SINReM Partner Universities.

- If the student cannot justify his/her absence from mandatory lectures, practical sessions, field trips and official meetings with a valid medical certificate from a health practitioner or needs to receive explicit permission by the lecturer (via e-mail). To ensure permission, the student must ask in advance.
- If the student fails to validate a year of study
- If the student is the subject of disciplinary measures leading to his/her exclusion from the SINReM Partner Institutions
- If the student is the subject of legal prosecutions that prevent him/her from attending the SINReM programme
- If the student withdraws from the SINReM programme, on his/her own decision or by force majeure,

the student understands that he/she shall be excluded from the SINReM programme.

Article 6. Re-registration beyond the regular duration (24 months) or leave of absence

- Students who have not successfully completed at least 120 ECTS at the end of 24 months of regular study programme need to re-enrol for at least one additional semester.
- If a student needs to be enrolled for one or more additional semester(s) after the fourth semester, the programme cost to be paid is the regular programme cost, but reduced to one semester of the annual programme cost.
- A student can address the Management Board to request a (partial) waiver for an additional semester but needs to do so before October 1st (fall semester) or February 1st (spring semester). The SINReM Management Board will decide case per case whether or not a waiver is possible or advisable.
- The payment of the additional tuition fee covers the institutional enrolments but **not** the insurance. In this case, students are no longer automatically subscribed to the European insurance scheme. Students can in this case choose to continue the insurance on their own financial means.

Article 7. Withdrawal from the programme or leave of absence

If a registered student decides to withdraw permanently from the programme, or wants to take a leave of absence from the programme, the student needs to inform the MB in writing. If a student withdraws from the programme (or was requested to withdraw for failure to maintain a satisfactory scholastic standing) or if a student is granted a leave of absence during either semester of the academic year will be eligible for a refund in accordance with the conditions set forth below.

The effective date is the date the student files a written request for withdrawal or leave of absence. A student who is required to withdraw because of a violation of regulations will not receive a tuition

Written notice of withdrawal	Programme cost % that can be refunded upon request
Before start of academic activities first semester	100% of annual programme cost for the first academic year
Between first and last day of academic activities first semester	No more than 50% of annual programme cost for the first academic year
Between first day and last day of academic activities second semester	No refund possible
Between first and last day of academic activities third semester	No more than 50% of annual programme cost for the second academic year
Between first day and last day of academic activities fourth semester	No refund possible

refund.

Article 8. Examination and education regulations

Students following courses within SINReM at any of the core or associated partner universities are bound by the examination and education regulations of the partner university where the student is taking the course.

This refers to and includes all rules, guidelines, regulations and information regarding course work, project work, internship, master thesis, methodologies used in education, criteria for admission to courses and timetables, as well as all information regarding thresholds for passing examinations and re-sits, additional semesters, or any other relevant information linked to any form of educational or research activity linked to the SINReM programme.

Students are not allowed to retake exams for a course to obtain a higher grade when they have already passed for this course.

Copies (or links to) the partner university's rules and regulations:

Ghent University <https://www.ugent.be/current-students/en/class-exam-exchange-intern/class-exam/OEREnglish>

Uppsala University https://www.uu.se/en/students/your_rights/examination/

TU Freiberg http://tu-freiberg.de/sites/default/files/media/innerer-dienst-8539/2017-01-1_pso_ma_sinrem.pdf

Article 9. Appeal

In case a student wishes to discuss a problem, difficulty or issue, or if the student wishes to make an appeal, then the following actions need to be taken:

1. Contact the Local Coordinator of the SINReM programme at the partner university;
2. If the issue is related to local rules and regulations, and the student finds no satisfactory solution at the SINReM Local Coordinator, the ombudsperson of the local faculty or partner university must be contacted;
3. When the issue is related to SINReM rules and regulations, and the SINReM Local Coordinator cannot offer a solution or if the issue is related to local rules and regulations, and you find no satisfactory solution at the partner university ombudsperson, then address the SINReM Management Board in writing, through sinrem@UGent.be;
4. In case no satisfactory solution has been reached with the SINReM Management Board, one can finally opt to contact the Ghent University ombudsperson. Consult the examinations and educational of Ghent University for further information, available on the UGent website.

The student must provide the Coordinator immediately with any information s/he may require about the execution of the activities governed by this agreement.

Article 10. Student representation

Students are represented in the programme and the partner universities in different ways:

- Through a SINReM Student and Alumni association
- Through a student representative who is invited in each of the SINReM Programme Steering Committee meetings for the parts where no confidential information is discussed.

Article 11. Privacy

The student

- Declares that he/she was informed that images will be taken by the SINReM Consortium, during activities of the International Master of Science in Sustainable and Innovative Natural Resource Management (SINReM);
- Declares that he/she was informed that he/she might be portrayed recognisable and identifiable in these images;
- Declares that he/she gives his/her express consent to the SINReM consortium, to take his/her image during activities in the framework of the master programme.
- Irrevocably gives the right to SINReM consortium, to use, publish, reproduce and distribute his/her image without any restriction;
- Declares that he/she was informed that these images will be used by the SINReM consortium in regard to the International Master of Science in Sustainable and Innovative Natural Resource Management (SINReM)
- Declares that he/she fully and definitively waives any claim to any right, title or interest relating the aforementioned images and/or elements of these images. All intellectual and property rights remain with SINReM consortium
- Gives the SINReM consortium explicit consent for the use of his/her academic e-mail address by a third party;
- Gives the SINReM explicit consent to provide EIT Raw materials with the academic records of the students to be saved in a database.

Article 12. Liability

Each contracting party must exonerate the other from any civil liability for damages suffered by him or his staff as a result of performance of this agreement, provided such damages are not the result of serious and deliberate misconduct on the part of the other party or his staff.

Article 13. Jurisdiction clause

Where no amicable agreement can be reached, the courts of Belgium will have sole jurisdiction in any disputes between the contracting parties concerning this agreement. The law applicable to this Agreement is the law of the country of the Coordinating Organisation (Belgium).

Article 14. Amendments or additions to the Agreement

Amendments to this agreement may be made only by codicil signed on behalf of each of the parties by the signatories to this agreement.

This agreement was signed in duplicate, and all parties receive a copy.

SINReM Coordinator

Student

Date:

Date:

Signature:

Signature: