**International Master in
Sustainable and Innovative
Natural Resource Management**

# SINReM

# Application Manual

Version: September 2024

# Contents

# Welcome

Dear prospective student,

Thank you for your interest in the **International Master in Sustainable and Innovative Natural Resource Management** (SINReM) programme. Before applying for the September 2025 intake, please read this manual and follow its instructions.

Please note SINReM will **not** award Erasmus Mundus scholarships to students starting their studies in September 2025.

Due to the introduction of an EIT-RawMaterials application platform this year, prospective students must now create a EIT-RM student account (DreamApply) before applying for the SINReM course through the application platform hosted by the University of Ghent (OASIS).

If you are experiencing any issues with the application procedure, please contact sinrem@ugent.be.

# Application deadlines

- The deadline for non-EEA* and non-Swiss applicants to submit the application form as a self-funding student or if applying for an EIT AVSA scholarship for intake September 2025 is **28 February 2025**

- The deadline for EEA* and Swiss applicants to submit the application form as a self-funding student or if applying for an EIT AVSA scholarship for intake September 2025 is **31 May 2025**

*European Economic Area: Member States of the European Union (EU) and Iceland, Liechtenstein and Norway

## Step 1: Access the application portal

Visit https://sinrem.eu/admission-applying/ to find out if you are eligible to apply for the academic admission and/or a scholarship for the SINReM programme. Complete the questions on the webpage honestly to get access to the EIT-RM Application Portal. The Portal will be open from 1 October 2024.

**Apply here**

| | |
|---|---|
| I meet the English language requirements. | ✓ |
| I have obtained the equivalent of at least 10 ECTS credits chemistry and 15 ECTS credits physics/mathematics. | ✓ |
| I have a bachelor degree in a field relevant for the SINReM programme. | ✓ |
| I have a bachelor degree in a field relevant for the SINReM programme. | ✓ |
| I obtained very good or excellent grades. | ✓ |
| I will be officially graduated by 28th February 2025. | ✓ |

You will be considered for an AVSA scholarship and for academic admission to the SINReM programme. Please follow the link below to the EIT RawMaterials application portal. After completing your EIT profile you will be forwarded to the OASIS portal of Ghent University where you can create a UGent account and submit your application.

Continue to Application Portal

## Step 2: Create EIT-RM Student Account

SINReM is an EIT-RawMaterials Master course. Before you can access the SINReM application portal, you must first register on **DreamApply** to create your student account with EIT-RM. As soon as you have completed the form and made your account, you will automatically receive a link to apply to the SINReM Master program on the **OASIS** application portal hosted by the University of Ghent.

**Apply Now!**
Academic year 2025/26

📅 Application deadline
31 May 2025, 23:59:59 GMT

🏛 Studies commence
1 Sept 2025

♡ Save to my wishlist

Share on: 🅕 🅨 in

Click on the "Apply Now!" button and register your email address (new applicant) or sign in if you have already registered. New applicants will be sent a one-time login link confirm to your chosen email address. After clicking the link, fill in your name and choose a password.

Complete the online form by working your way through the tabs listed on the left-hand side of the page. Please note only fields marked with a (*) are mandatory.
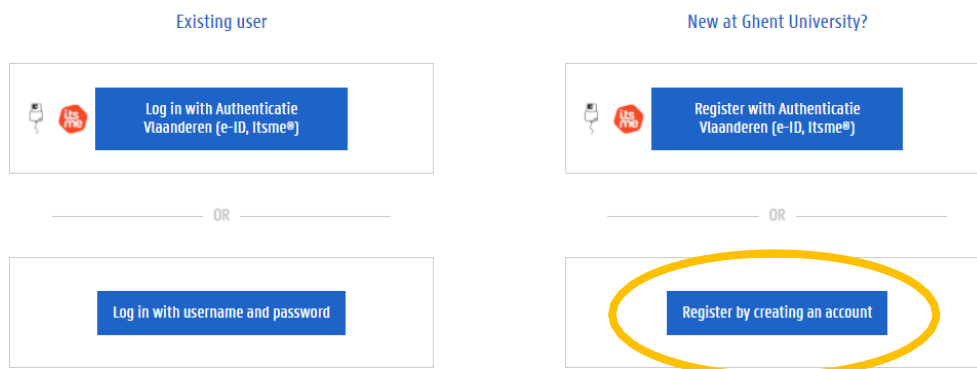
1. Personal information: please provide your name, gender, citizenship(s) and date of birth
2. Contact information: including a LinkedIn profile is not mandatory
3. Languages: please provide your native language as well as any other languages you speak along with your proficiency level using the CEFR scale. During your SINReM application on the OASIS portal you will have to provide proof of your English proficiency.
4. Education: include any previous degrees or other relevant qualifications. During your SINReM application on the OASIS portal you will have to provide proof of graduation (certificate and transcript) from a relevant Batchelor's degree.
5. Employment: including your employment status is not mandatory
6. Documents/Consent: uploading a CV to participate in the EIT-RM Employment Database is not mandatory
7. Additional questions: Please consent to EIT-RM storing your application/contact information and add your EIT-RM ID number (can be found by clicking on your name in the top right-hand corner of the page)
8. Link to SINReM application portal: here you will find the link to the OASIS application portal. For further instructions on how to complete this application see "Step 3".

Once all information has been completed click the "Submit" button, it is not possible to submit an application if mandatory fields are empty. Please note it is possible to apply to multiple EIT-RM Master programmes/Events/Short courses using the same EIT-RM student account. Please sort your applications by preference under the "Priorities" tab in the event of a conflict.
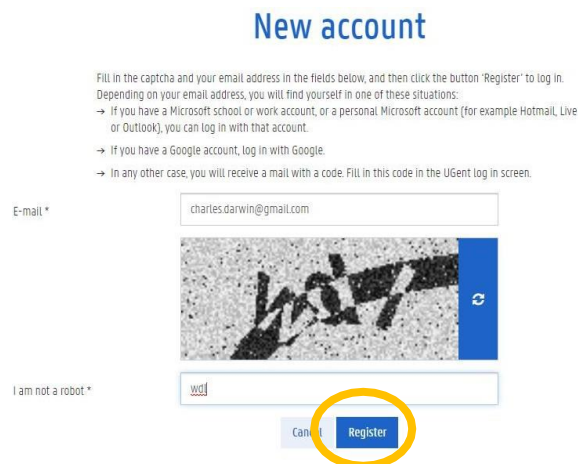
## Step 3: Create OASIS Account

By following the link provided by the EIT student account, you will reach the OASIS application portal of Ghent University. If you are an existing user you can click "Log in with username and password", otherwise you should "Register by creating an account". If you possess a Belgian eID, you may also choose to "Register with Authenticatie Vlaanderen".
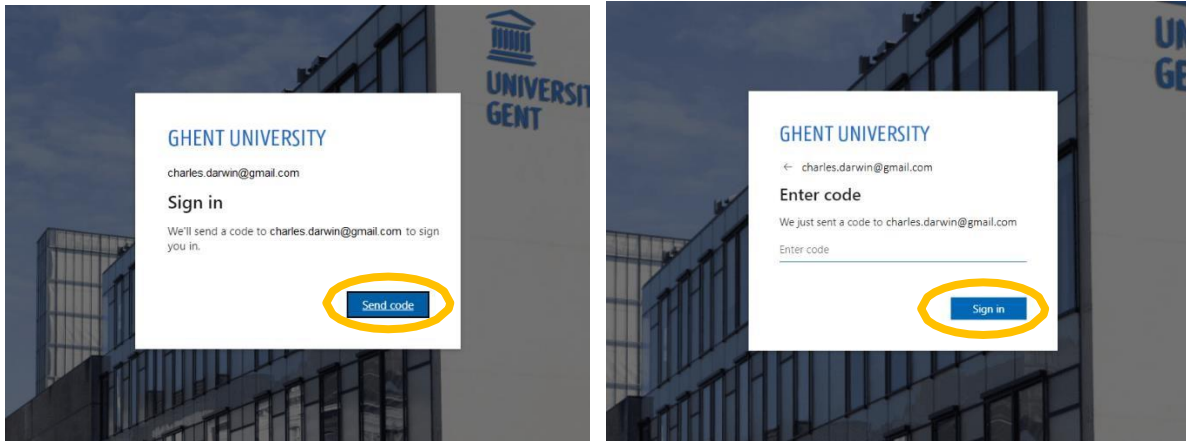
## Welcome at Ghent University

Existing user        New at Ghent University?

Log in with Authenticatie Vlaanderen (e-ID, Itsme®)      Register with Authenticatie Vlaanderen (e-ID, Itsme®)

OR       OR

Log in with username and password      Register by creating an account

Enter your e-mail address, complete the captcha and click "Register".

## New account

Fill in the captcha and your email address in the fields below, and then click the button 'Register' to log in. Depending on your email address, you will find yourself in one of these situations:
→ If you have a Microsoft school or work account, or a personal Microsoft account (for example Hotmail, Live or Outlook), you can log in with that account.
→ If you have a Google account, log in with Google.
→ In any other case, you will receive a mail with a code. Fill in this code in the UGent log in screen.

E-mail *    charles.darwin@gmail.com

I am not a robot *    wd|

Cancel   Register

To validate your email address click "Send code", this will send a code to your chosen email account which you can enter and subsequently click "Sign in" and "Accept" the requested permissions.

Complete the information requested, please note fields with an (*) are mandatory. When you are finished with each page click on "Save and continue" to proceed to the next page:

1. Personal information. The Belgian Social Security Number is not a mandatory field and you can leave this blank. Do not forget to take note of the Generic code of conduct for the processing of personal data and confidential information at Ghent University and the Ghent University privacy statement.
2. Contact details. Skype is not a mandatory field and you can leave this blank
3. Residence address. Check the correspondence address box. Before your arrival in Belgium, no postal mail will be sent to you. All documents and certificates will be sent by e-mail. After your arrival in Belgium, you can change your correspondence address to receive university-related postal mail in Belgium.

Please confirm all personal information is correct and then "Confirm registration".

## Step 4: OASIS – Applying for enrollment

To apply for an enrollment, click on the "Enrolments" option on the left-hand side of the page.

Please indicate whether you have been granted refugee status or subsidiary protection status by the Belgian authorities. Indicate if you are a national of a non-EU country and hence you are required to apply for a visa to enter Belgium. In this case, fill in the e-mail address of the Belgian Embassy in your home country to which you will apply for your visa. Click "Save and continue" and then "Apply for enrolment".

To apply for enrolment to the SINReM programme, click "Enrolment application" as a **degree student**.

Once you have started your first enrolment application, you can apply for enrolment for a second master programme by following the same steps. However, you cannot apply for more than two Ghent University programmes at the same time in the OASIS portal. Next to your SINReM application, you can apply for as many Erasmus Mundus programmes as you want at other universities.

# Step 5: OASIS – Application
## Educational background

List your educational background. Since you are applying for a Master programme, you only have to add previous Bachelor level higher education degrees. You can add previous Master level degrees if applicable, but do not include secondary school education background.

To be admitted to the SINReM programme, you need to:

- hold a Bachelor's degree (equivalent to at least 180 ECTS) in a discipline closely related to the SINReM scope (chemical engineering, chemistry, environmental sciences and engineering, (applied) geology, geophysics, mining engineering, mineralogy, materials sciences, metallurgy, process engineering, bioscience engineering, biotechnology). Degrees in natural resources management (forestry, wildlife management, ecology, bio-conservation) are not suited for the SINReM programme
- have obtained at least 15 ECTS credits (450 hours of work) in mathematics and/or physics; and 10 ECTS credits in chemistry (300 hours of work) during your previous university education
- have completed your Bachelor's degree with very good or excellent grades (typically top 30% of the students)

APPLICANT

Enrolments > Educational background

**Overview educational background**

List your complete educational background (secondary education, higher education, …) by clicking on 'add educational background'.
In addition, add each programme that you have not (yet) completed.

Add educational background

| Type | Academic year | Country of institution | Name of institution | Programme | Attachment |
|------|---------------|------------------------|---------------------|-----------|------------|

No educational background

back to overview    previous    next    ❓

Add your Bachelor level educational background first. Select the type of educational background (University). Fill in the first and last enrolment year of your Bachelor's degree. The first enrolment is the academic year during which you started this degree, the last enrolment is the academic year during which you finished this degree. Fill in the country in which you obtained your degree. Click "Search" to search for the institution at which you obtained your degree and select the University if it appears in the list. Repeat this to complete the name of the Bachelor's programme you studied. If your University does not appear in the list, please follow the instructions given on the next page.

Enrolments > Educational background > Detail

**Educational background detail**

| | |
|---|---|
| Type * | **University** ↓ |
| First enrolment * | **2018-2019** ↓ |
| | Year in which you started the study programme. |
| Last enrolment * | **2021-2022** ↓ |
| | Year in which you finalised the programme or last year of enrolment. |
| Country of institution * | **United Kingdom** ↓ |
| Institution | Click on 'Search' [Search] [Clear] |
| Programme | Click on 'Search' [Search] [Clear] |
| I obtained the diploma | ○ Yes  ○ No |

[Delete]

[back to overview] [previous] [**save and continue**]  ❓

If the university at which you obtained your Bachelor's degree does **not** appear in the list, click "You cannot find the institution in the list?".

APPLICANT

Enrolments > Educational background > Find institution

**Find institution**

| | |
|---|---|
| Name, city or postal code | unknown |

Fill in (part of) the name, the city or postal code of the institution in the search field.

[Search] [Cancel] [**You cannot find the institution in the list?**]

| Name | Postal code | City |
|---|---|---|
| No institution found. | | |

❓

Type the official and complete name of the university at which you obtained your Bachelor's degree, as well as the name of the programme you followed (for example 'Bachelor of Arts in Biological Sciences'), and then click "Next".

APPLICANT

Enrolments > Educational background > Institution not found

**Institution not found**

Add the official and complete name of the institution and the programme you have followed, so that we can add this information in the database.

Name of the institution *    University of Oxford

Name of the programme *    Bachelor of Arts in Biological Sciences

Next

Select whether or not you have obtained the diploma of your Bachelor's degree. Selecting 'Yes' means that you have officially finished the bachelor programme and that you have graduated. In the case that you have graduated but your final certificate is not yet issued by the application deadline of 28 February 2025, you can upload an **official Certificate of Graduation,** issued, signed and stamped by the university at which you obtained your previous degree. If you have not yet graduated and obtained your final degree before the application deadline of 28 February 2025 (for example you will only graduate in June 2025), you can upload a **statement of expected graduation**. Click "Save and continue".

Add a scan of your bachelor Diploma certificate by clicking "Add attachment" and select document type: "Diploma or Degree".



APPLICANT

Enrolments > Educational background > Educational background - documents

**Documents**

Add a scan of your transcript of records and diploma in pdf or jpeg-format.

Add attachment

| DocumentType | Actions |
|---|---|
| No documents | |

back to overview    previous    next

Click "Bestand kiezen" (or Choose File) to upload a scanned copy of your Bachelor's degree certificate. We accept certificates in **Dutch, French, German or English.** If your original certificate is in another language, it should be translated by an official translator. Non-translated certificates in other languages will not be accepted**.**

At the application stage it is not essential, but the certificate can already be legalized. In the case that your uploaded certificate is not yet legalized, you will have to submit

the legalized certificate after the scholarship selection announcement in April 2025 via E-mail. All information on the legalization procedure according to your home country can be found here:

https://www.ugent.be/prospect/en/administration/application/application-degree/legalisation.htm

To add a scan of your Transcript of Records, repeat the procedure by clicking "Add attachment" and select document type "Transcript of records or diploma supplement".

The uploaded Transcript of Records should contain all courses followed during your previous degree mentioning the number of credits and the final score obtained for each course. Your application will be rejected if you upload an incomplete Transcript of Records (for example only listing the courses you took in your last year). Please note the same rules regarding translating and legalizing documents apply to both certificates and transcripts.

If both your Batchelor's certificate and Transcript of Records are uploaded, click "Next".

You can also add previous master level higher education if applicable by clicking "Add educational background" again. **Do not add your secondary school educational background.**

When you have added your complete educational overview, click 'Next'.

## Masters programme

Now you are ready to choose the master programme you wish to apply for:

- Select academic year '2025-2026'.
- Select programme type 'Master's Programme'.
- Select language 'English'.
- Select location 'Ghent'.
- Select Faculty 'Faculty of Bioscience Engineering'.
- Select Programme 'International Master of Science in Sustainable and Innovative Natural Resource Management'.
- Click 'Save and continue'.

## Language skills

Since the SINReM programme is an English-taught master programme, you don't need to have Dutch language skills. Instead click on "English" and select "Advanced" or "Native language". Click "Add language certificate".

SINReM accepted official language test certificates:

- TOEFL iBT (at least total score of 86 out of 120, TOEFL iBT Home Edition is accepted)
- TOEFL pBT (at least total score of 570)
- Academic IELTS (overall band score of at least 6.5 with at least 6 for writing, IELTS Online is accepted)
- Cambridge C1 advanced certificate (formerly Cambridge Certificate in Advanced English (CAE))

**Other certificates such as TOEIC, Duolingo etc. will not be accepted.**

Please note nationals of all EU and EEA countries, Australia, Botswana, Cameroon, Canada, Eritrea, Gambia, Ghana, Guyana, India, Ireland, Jamaica, Kenya, Liberia, Malawi, Namibia, New Zealand, Nigeria, Pakistan, Philippines, Rwanda, Sierra Leone, South Africa, Sri Lanka, Tanzania, Uganda, UK, USA, Zambia and Zimbabwe **are exempt from providing an English language test certificate as listed above.** Instead, they may provide a stamped and signed certificate of English proficiency issued by their previous university if they have obtained at least 60 ECTS credits with English as the language of instruction during a previous higher education degree.

When adding an English language test certificate, select the type of your language certificate, fill in the date on which you obtained this language certificate, and state the score you obtained on the language test. Upload a scan of your English language certificate by clicking "Bestand kiezen" (or Choose File). You will not be granted academic admission to the SINReM programme without a valid English language certificate.

**Uploading a fraudulent English language certificate will lead to immediate exclusion from all applications**. **The English language certificate should be uploaded on the application portal before the application deadline. English language certificates are not accepted after the application deadline and your application file will not be eligible for admission if an English language certificate is missing.**

For students exempt from providing a test certificate, select the type of your language certificate "Official certificate confirming that the language of instruction is English". Upload an English Language of Instruction certificate by clicking "Bestand kiezen" (or Choose File) and fill in "pass" in the "score" field. This certificate should be **issued, stamped and signed by your previous university and mention explicitly that English was the language of instruction during your previous degree**.

Click "Save and close" followed by "Save and continue".

## Personal data

Complete the available fields, including selecting your gender identity, and adding a picture. Please make sure the picture meets all requirements:

- Stand in front of a white wall/screen in a well-lit room
- Use your smartphone or digital camera (a 2-megapixel resolution is sufficient)
- Do not take a selfie, have someone else take the picture
- Your face must be clear and recognizable
- Take the picture in portrait mode, your face should cover two thirds of the image
- Face forward and look straight into the lens

Crop the picture if required and then select "Save and continue".

Check how your student card will look like and click "Confirm" when you are happy with the picture and your preferred name is correct.



Add your emergency contact person, this person will only be contacted if something happens to you during your studies.

Click "Add contact", fill in the data of your emergency contact (a phone number is mandatory) and then click "Save and continue".

When all emergency contact information is complete, click "Next".

Fill in your passport number and indicate whether you have a second nationality and specify. Click "Save and continue".

Click "Add document" to add a scanned copy of your international passport or other official proof of identity (national ID card, driver's license). An international passport is not mandatory at application stage but will be necessary to apply for a visa to travel to Belgium. In case you have a second nationality, click "Add document" again to add a scanned copy of some official proof of your second nationality. When finished, click "Save and continue".

## Academic and professional background

Fill in what CGPA you obtained during your Bachelor's degree as written on your Transcript of Records or Diploma Supplement of your Bachelor's degree.

Fill in the major you want to follow during your second SINReM year:

- Resource Recovery and Sustainable Materials (Ghent University)
- Circular Societies (Ghent University)
- Sustainable Processes (TU Freiberg)
- Georesource Exploration (Uppsala University)
- Sustainable Entrepreneurship (Uppsala University)

**Please note during your first SINReM year, you will be able to change your major choice if you desire.** More info on the content of the different majors can be found at https://sinrem.eu/programme/

Please let us know how you first learned about the SINReM programme using the drop-down menu. Click "Save and continue".

APPLICANT

Enrolments > Enrolment application > Academic & professional background - questions

**Academic & professional background - questions**

What is the CGPA you obtained during your bachelor degree? Please state the score and scale (for example 3.61/4, 4.10/5, 8.98/10, ...): *

3.62/4

Which major do you want to follow during your second SINReM year?
During your first SINReM year, you will be able to change your major choice. More info on the content of the different majors can be found on https://sinrem.eu/programme/ *

Resource Recovery and Sustainable Materials (Ghent University)                               ↓

How did you first learn about this master programme? *

Recruitment fair online                               ↓

back to overview     previous     save and continue                               ?

Click "Add document" to add a summary (maximum one A4 page) of your Bachelor's (or relevant Master's) thesis topic. This is not a mandatory field. If you have not written a thesis during your degree, you can also upload a summary of an internship or other project work. If you have not written a thesis or done an internship/project during your degree, leave this field blank.

**Having written a Bachelor or Master thesis (or internship/project report) within the SINReM scope (mineral and metal raw materials and natural resources) will rank you higher when applying for a scholarship!**

Click "Add document" to add your CV. You can choose your own format for the CV. Reference letters are **not required** and should not be uploaded. You can, however, mention references in your CV. Click "Save and continue".



## Apply for a scholarship

The SINReM programme offers **EIT AVSA scholarships**. **SINReM does not award Erasmus Mundus scholarships for students starting their studies in September 2025.** Please find more information on scholarships at https://sinrem.eu/scholarships-fees/

An **EIT AVSA scholarship** is **15,000€** for **all nationalities**. EIT AVSA scholarship holders receive 10 monthly allowances of 1,500€ from March until December 2026. Tuition fees for the SINReM programme is **not** included in your scholarship.

Prior to the start of the SINReM programme, **non-EEA\* and non-Swiss EIT AVSA scholarship holders need to pay a 12,000€ tuition fee for the first SINReM year.** Tuition fees for the second SINReM year are also 12,000€ but will be partially waived to 4,000€ after a decision by the SINReM Management Board if you successfully pass all courses

of the first year. The deadline for non-EEA* and non-Swiss students to submit your SINReM application as a self-funding student or if you apply for an AVSA scholarship is **28 February 2025.**

Prior to the start of the SINReM programme, **EEA* and Swiss EIT AVSA scholarship holders need to pay a 2,000€ tuition fee for the first SINReM year.** Tuition fees for the second SINReM year are also 2,000€. The deadline for EEA* and Swiss students to submit your SINReM application as a self-funding student or if you apply for an AVSA scholarship is **31 May 2025.**

*European Economic Area

**Do not apply for an EIT AVSA scholarship if your financial situation does not allow you to follow the SINReM programme with this partial scholarship.**

Select "EIT Raw Materials AVSA scholarship" to apply for an AVSA scholarship. Do not add documents in the context of your scholarship application or your self-supporting resources here. Scholarship selection is based on your degree(s), Transcript of Records, summary of bachelor's/master's thesis, CV, and motivation letter uploaded in other sections of this application form.

If you are not willing or able to follow the SINReM programme as a self-funding student, select Self-supporting student "No".

If you are willing and able to follow the SINReM programme as a self-funding student, select Self-supporting student "Yes". Indicate in the application portal what your financial resources are in case you want to enroll as a self-supporting student, then click "Save and continue".

**Indicating that you are willing and able to fund your studies yourself will not decrease your chances of being selected for a scholarship.**

The estimated total cost of the SINReM programme is approximately 53,000€ for non-EEA and non-Swiss students and 39,000€ for EEA and Swiss students:

- Tuition fees: non-EEA and non-Swiss students 24,000€
- Tuition fees: EEA and Swiss students: 12,000€
- Living expenses: 1000€ per month: 24,000€
- Travel: 3000-5000€

Please note to apply for a visa, you will have to prove sufficient means of subsistence during your studies. Find more information at:

https://www.ugent.be/prospect/en/administration/visa-residencepermit-insurance/visa/subsistence.htm

## Motivation

Select "Motivation as attachment" and click "Add document". Click "Bestand kiezen" (or Choose File) to upload your motivation letter as a PDF document of maximum 1 A4 page. **Motivation letters longer than 1 A4 page will not be read.**

There is no fixed template or number of words for the motivation letter but it should be addressed to the SINReM Student Selection Committee. In the letter explain why you are a suitable student for the SINReM programme, describe how your previous education and experience is relevant for the SINReM programme and describe your future plans. If applicable, justify why you deserve an AVSA scholarship.

Click "Save and continue".

## Final check and submission

Check all boxes. Enrolling to the SINReM programme includes automatic subscription to a valid Belgian health insurance policy. In case you are a self-funding student or you are selected for an AVSA scholarship, you will have to prove sufficient means of subsistence during your studies before enrolment.

Click "Submit your enrolment application".

## Step 6: OASIS – Application status

Now you have submitted your application and the SINReM Student Selection Committee will check your file and decide on academic admission and scholarship selection. You will be informed via email by **15 April 2025** about the admission and scholarship selection outcome.

If successful, you will be sent instructions on how to obtain your Ghent University Letter of Admission. Although you have successfully submitted your application form, you are not yet enrolled. In the case you are selected for admission (and you have received your Letter of Admission) you will be able to finalize your enrollment in August 2025.

You can check the status of your application at any time by clicking "Details". Before the SINReM Student Selection Committee has checked and approved your English language certificate, you will see the message "The language proof of English that you added will be verified by the administration". This will disappear as soon as your language certificate has been verified.

In case you decide to withdraw your application at any time click "Stop".



**We wish you the best of luck with your application!**

**Best wishes,**

**the SINReM Management Team**